

Rev. 6/2008

PRESBYTERIAN CHURCH (U.S.A.)
CHURCH LEADERSHIP CONNECTION
100 WITHERSPOON STREET
LOUISVILLE, KY 40202-1396
Toll Free 1-888-728-7228 ext. 8550
Fax # (502) 569-5870
www.pcusa.org/clc/

Church Information Form (Part I)
Step 1 of 5

Church/Organization ID 11900

Church/Organization Name: Faith Presbyterian Church of Torrance

Mailing Address 1880 Crenshaw Blvd

City Torrance State CA Zip Code 90501

Telephone Number (213)222-6527 Fax Number _____

Email fjctorrance@gmail.com

Web site www.faihpct.org

Step 2 of 5

Church Size (Select one)

- Under 100 members
- 101 - 250 members
- 251 - 400 members
- 401 - 650 members
- 651 - 1000 members
- 1001 - 1500 members
- More than 1500 members
- N/A

Average Worship Attendance 60

Church School Attendance 25-30

Church School Curriculum "Seasons of the Spirit"

Check if certified as eligible for participation in the Seminary Debt Assistance Program

CIF (Part I) - Step 3 of 5

Ethnic Composition Of Congregation (in whole %):

Enter the percentage of each racial ethnic component of your congregation.

- African American
- 5% Caucasian
- 5% Chinese
- Hispanic Mexican/Central American
- Hispanic Puerto Rican
- Japanese
- 90% Korean
- Native American
- Taiwanese
- Other Asian
- Other

CIF (Part I) - Step 4 of 5

Presbytery _____ Pacific Presbytery _____ **Synod** Southern California & Hawaii

Community Type (select one)

- | | | |
|-------------------------------------|-----------------------------------|---|
| <input type="checkbox"/> Rural | <input type="checkbox"/> Village | <input type="checkbox"/> Town |
| <input type="checkbox"/> Small City | <input type="checkbox"/> Suburban | <input checked="" type="checkbox"/> Urban |
| <input type="checkbox"/> Inner City | <input type="checkbox"/> College | <input type="checkbox"/> Recreation |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> N/A | |

CIF (Part I) - Step 5 of 5

Clerk of Session Details:

Name Wook Pak
Address 1880 Crenshaw Bl.
City Torrance State CA Zip Code 90501
Preferred Phone 714-323-3250 Alternate Phone _____
E-mail docpakip@gmail.com
FAX _____

Rev. 9/2009

Church Information Form (Part II)
Step 1 of 7

Church/Organization ID 11900

Church/Organization Name, City, State Faith Presbyterian Church of Torrance, Torrance, CA

Position To Be Filled (select one)

- | | |
|---|---|
| <input type="checkbox"/> Associate Pastor (Christian Education) | <input type="checkbox"/> Campus Ministry |
| <input type="checkbox"/> Associate Pastor (Youth) | <input type="checkbox"/> Chaplain |
| <input type="checkbox"/> Associate Pastor (Other) | <input type="checkbox"/> Pastoral Counselor |
| <input type="checkbox"/> Associate Pastor (Young Adult) | <input type="checkbox"/> Church Educator (Non-ordained) |
| <input type="checkbox"/> Pastor (Solo) | <input type="checkbox"/> Youth Director (Non-ordained) |
| <input checked="" type="checkbox"/> Pastor (Head of Staff) | <input type="checkbox"/> Administrator |
| <input type="checkbox"/> Pastor (New Church Development/Fellowship) | <input type="checkbox"/> Church Business Administrator |
| <input type="checkbox"/> Pastor (Redevelopment/Transformation) | <input type="checkbox"/> Executive/Director |
| <input type="checkbox"/> Pastor (Tentmaker/Part-time) | <input type="checkbox"/> Minister of Music (ordained) |
| <input type="checkbox"/> Pastor (Yoked/Multiple) | <input type="checkbox"/> Director of Music (non-ordained) |
| <input type="checkbox"/> Pastor (Parish) | <input type="checkbox"/> College/Seminary Faculty |
| <input type="checkbox"/> Pastor (Shared Ministry) | <input type="checkbox"/> College/Seminary Staff |
| <input type="checkbox"/> Pastor (Supply) | <input type="checkbox"/> Mission Co-Worker (International) |
| <input type="checkbox"/> Executive Pastor | <input type="checkbox"/> General Assembly Staff |
| <input type="checkbox"/> Co-Pastor | <input type="checkbox"/> Presbytery Program Staff |
| <input type="checkbox"/> Designated Pastor | <input type="checkbox"/> Synod Program Staff |
| <input type="checkbox"/> Mission Pastor | <input type="checkbox"/> Presbytery/Synod Stated Clerk |
| <input type="checkbox"/> Interim Pastor | <input type="checkbox"/> Presbytery/Synod Executive/Leader |
| <input type="checkbox"/> Interim Associate Pastor | <input type="checkbox"/> Presbytery/Synod Exec/Leader & SC (combined) |
| <input type="checkbox"/> Interim Ministry (Governing Body) | <input type="checkbox"/> Other |

Specify Title (if appropriate) _____

Employment Status

Full Time Part Time Open to Either

Years of Experience Desired

First Ordained Call less than 2 years 2 years or more
 4 years or more 6 years or more 8 years or more

Language Requirements

English Spanish Korean Mandarin Chinese
 Japanese Cantonese Taiwanese Other

Deadline date for this CIF, if any: _____

CIF (Part II) - Step 2 of 7

Is this a yoked congregation? No ___ Yes (If yes, please complete the Yoked Congregation Details Form.)

CIF (Part II) - Step 3 of 7

Brief Church Mission Statement: *Please limit your response to no more than 1500 characters including spaces and punctuation.*

"Faith Presbyterian Church of Torrance is a family in Christ who desires to create a strong foundation of faith through studying God's Word in order to foster a heart of worship in all aspects of life. We are inspired by Christ to love and serve one another in our church, community, and world. We seek to deepen our relationship with God by encouraging each other and striving to be a community that is welcoming and accepting."

Faith Crusaders (Children's Ministry)

We are a church that lays the foundation in Christ for children through family experiences in a welcoming and loving environment. We cultivate a life-long faith journey by equipping children to become the church of tomorrow. Our name FAITH describes what we are all about.

F – Family friendly ministry (We love families to do things together.)

A – Adventure (Faith is a lifelong adventure with God.)

I – Innovative (Our approach to children's ministry is creative and contemporary.)

T – Teachers (Our teachers are nurturing faith mentors of kids in small groups.)

H – Hope (Children are our hope for tomorrow. We encourage our kids to take ownership and be leaders in the church.)

Narrative Questions: *For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.*

Please write a brief description of your church/organization programs or accomplishments.

Our journey of faith is unique. In 1999 we were organized by Torrance First Presbyterian Church (TFPC), a first generation Korean Church, who empowered their young adult children to set up and become leaders of their own church, and Faith Presbyterian Church of Torrance (FPCT), was born of their vision. We welcome all people who seek to know Christ. We are a growing congregation with young families, young couples, and singles that worship in one main English worship service with contemporary praise led by a volunteer praise band. We have an established Children's program, for ages 2-14 years old that is overseen by an elder and led by 2 paid staff members, with the assistance of volunteer teachers. Our focus is to strengthen this program in order to provide a foundation of faith for our children, attract young families looking to raise their children with the word of God. We begin worship with our children every Sunday. We also have Fun Day (day long VBS) throughout the year, children's movie nights in our sanctuary (that is open to the community). Our budget is entirely supported from our congregation's offerings and gifts and we have nearly paid off our \$1.3 million renovation. A portion of the offering is dedicated to missions programs led by volunteers from the congregation such as the LA Foodbank, Souper Bowl (canned food drive), and gifts for children during Christmas.

Describe what gifts, skills and experiences your congregation possesses to fulfill its mission.

We are blessed with an active congregation of talented individuals including teachers, medical professionals, lawyers, and leaders in the business industry. Our congregation consists primarily of young growing families with working parents, juggling numerous responsibilities. A large percentage of the congregation has served as Elder, Deacon and/or on a committee. Our talents include a broad range of spiritual gifts with emphasis on Encouragement, Wisdom, Knowledge, and Helping.

We're located in the affluent South Bay coastal community of Torrance in Southern California. We are within blocks of our local distinguished senior high, middle and elementary schools. Our campus is open to the community. Our sanctuary has a seating capacity of 400 and is equipped with state of the art multimedia equipment. Adjacent to the sanctuary is an enclosed infant cry room with full viewing of the service via closed circuit television. Additional amenities include a children's ministry wing, a secured nursery room, and a fellowship hall with a fully equipped kitchen.

What are the key theological issues of our church and society that are reflected in the ministry of your congregation/organization?

We are committed to the denomination and its Reformed tradition, holding the strong conviction that God's Word is authoritative for faith and practice. Our congregation, made up of core members who have been through transitions within the church, and is comprised of mostly conservative to a few moderately liberal, but is open minded and hungry to learn the word of God. FPCT started as an English Ministry under TFPC. TFPC's leadership envisioned an independent 2nd generation Korean-American church and blessed FPCT to embrace its own destiny and call for God's kingdom. FPCT became independent and was chartered under Hanmi Presbytery in February of 1999. FPCT built a sanctuary and facilities on the 2nd floor of the North building. Both churches enjoyed cooperative ministry for years until the mother church's head pastor retired and subsequently, the church experienced turmoil, splits, and litigation. FPCT was naturally affected by these events and also lost members. As time progressed, misunderstandings and misinformation caused the two churches to seek their own paths. Because of a language barrier, it prevented most members of FPCT from being active participants in the Presbytery and so, FPCT decided to transfer its charter to the Pacific Presbytery. This caused further rifts with its TFPC and they started another English Ministry next to our facility with no pre-indications.

CIF (Part II) - Step 4 of 7

References (Limit 3)

Below, please list three persons who know your congregation. You might list your Executive Presbyter, a Committee on Ministry liaison, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name: The Reverend Linda Culbertson _____
Address: 6323 West 80th St., L.A. CA 90045 _____
Phone Numbers: (310) 670-5076 _____
Relation: General Presbyter _____
E-mail: LCulbertson@pacificpresbytery.org _____

Name: The Reverend Marion Park
Address: 3955 Studebaker Road, Long Beach CA 90808
Phone Numbers: (562)420-3393 _____
Relation: past staff pastor _____
E-mail: marion@gracefirst.org _____

Name: The Reverend Wendy Tajima _____
Address: Presbytery of the Pacific 6323 W. 80th Street Los Angeles, CA 90045 _____
Phone Numbers: 310.670.5076 _____
Relation: Clerk, Presbytery of the Pacific _____
E-mail: statedclerk@pacificpresbytery.org _____

CIF (Part II) - Step 5 of 7

Position Description: *For each section please limit your response to no more than 1500 characters including spaces and punctuation.*

Major Responsibilities: *For what specific tasks, assignments, and program areas will this person have responsibility?*

We are committed to understanding the Scriptures as our foundation so we might enjoy a relationship with our living God. We seek a pastor who devotes substantial amount of time in prayer and reading God's word in order to prepare and preach weekly sermons. Because sermons can sometimes be the only form of spiritual learning for some members of our congregation, we seek a pastor who has a strong ability to concisely deliver and explain God's word in an inspiring manner. We hope to inspire our members to grow their faith and serve the church. These skills will also help spiritually revitalize the members of our church to plan for growth and retain new members. In the first few months, we expect the new pastor to schedule and personally meet the majority of the congregation. The pastor should also be available to attend and officiate events such as weddings, birthdays, funerals, and cultural events. The pastor will also oversee the ministry staff including the Director of Children's Ministry (DCM), administrative assistant, and paid nursery teacher. The staff will have weekly meetings to coordinate the message and involve our youth in worship. The pastor should also assist in selecting the children's curriculum and help provide training for volunteer teachers. Our focus as a church body will be to bond, grow, and possibly relocate if necessary. Therefore, we would also like the new pastor to be capable of facilitating a possible relocation in our future.

Description of characteristics and qualifications needed in a person who would fill this position.

We seek a pastor with a demonstrated love, passion and commitment to Jesus Christ as Lord and Savior; who devotes much time to prayer and the reading and studying of God's Word; who is blessed with the gift of speaking, so that God's Word can be effectively and faithfully communicated without compromise, with boldness, clarity, and understanding. A pastor to teach and equip us to share our personal faith with others, has leadership skills and the ability to inspire and motivate members to grow in the Lord and utilize their own spiritual gifts to further serve God's kingdom. We seek someone who is warm, friendly, humble, and easy to speak with; someone who is familiar with the unique needs of a predominately Korean-American congregation with young families. We seek a pastor with exceptional interpersonal qualities and a highly effective communication style that encompasses a positive and encouraging spirit, incorporate humor when needed, and follow the word of Christ. Someone who has experience as head pastor with strong leadership skills and can act as a change agent to revitalize the congregation by working through the church's elders, deacons, and other members in order to drive a positive culture centered upon praise, worship, and service to God. We seek a pastor who is active in our community and highly visible in our church's activities. A pastor that can provide functional guidance for the congregation and redirect the priorities of the church when needed.

Primary Skill Choices: Select up to 10 skills from the list below which you would like to see in the person filling this position.

- Administration of Programs
- Adult Ministry
- Building Renovation/Property Development
- Choir Directing
- Community Ministries
- Conflict Management/Mediation Skills
- Congregational Fellowship
- Congregational Redevelopment/Revitalization
- Counseling
- Curriculum Building
- Development of New Educational Experiences
- Evaluation of Program and Staff
- Facility Management
- Financial Management
- Governing Body Ministry
- Hospital and Emergency Visitation
- Instrumental Music
- Leadership Development
- Leading Music Ministry
- Management of Building Usage
- New Church Development
- Older Adult Ministry
- Organizational Leadership and Development
- Pastoral Care
- Preaching
- Project Management
- Rural Ministry
- Small Membership Church Ministry
- Staffing/Human Resources
- Strategic Planning
- Training Volunteers
- Urban Ministry
- Youth Ministry
- Administrative Leadership
- Budget Preparation
- Children's Ministry
- Communication (Written/Oral)
- Community Service and Leadership
- Congregational Communication
- Congregational Home Visitation
- Corporate Worship/Sacraments
- Cross Cultural Collaboration/Cultural Proficiency
- Defining Program Needs
- Ecumenical and Interfaith Activities
- Evangelism
- Family Ministry
- Fund Raising
- Group Process Facilitation
- Information Technology
- Involvement in Mission Beyond Local Church
- Leadership of Staff/Volunteers
- Legal/Tax Matters
- Management of Equipment Resources
- Office Management
- Organization /Administration
- Parliamentary Expertise
- PCUSA Polity/Constitutional Knowledge
- Problem Solving/Decision Making
- Public Relations
- Scholarship/Publishing
- Spiritual Development
- Stewardship and Commitment Program
- Teaching
- Transitional/Interim Ministry
- Young Adult Ministry



Compensation and Housing. *A range is needed for matching purposes. The maximum salary is not published anywhere.* Effective salary is cash salary plus housing allowance or manse value and other compensation considered “effective salary” by the Board of Pensions of the PC(USA).

Minimum **Effective** Salary \$ _____ Maximum **Effective** Salary \$67,200

Housing Type _____ Manse
 X _____ Housing Allowance
 _____ Open To Either
 _____ Not Applicable (*For Non-pastoral Positions Only*)

Geographic Choices.

X **Suggest individuals from anywhere in the United States** (or)

_____ **Suggest individuals only from specific areas checked below:**

- | | |
|-----------------------|----------------------------|
| _____ Alabama | _____ Alaska |
| _____ Arkansas | _____ Arizona |
| _____ California | _____ Colorado |
| _____ Connecticut | _____ District of Columbia |
| _____ Delaware | _____ Florida |
| _____ Georgia | _____ Hawaii |
| _____ Idaho | _____ Illinois |
| _____ Indiana | _____ Iowa |
| _____ Kansas | _____ Kentucky |
| _____ Louisiana | _____ Maine |
| _____ Maryland | _____ Massachusetts |
| _____ Michigan | _____ Minnesota |
| _____ Mississippi | _____ Missouri |
| _____ Montana | _____ Nebraska |
| _____ North Carolina | _____ North Dakota |
| _____ New Hampshire | _____ New Jersey |
| _____ New Mexico | _____ New York |
| _____ Nevada | _____ Ohio |
| _____ Oklahoma | _____ Oregon |
| _____ Pennsylvania | _____ Puerto Rico |
| _____ Rhode Island | _____ South Carolina |
| _____ South Dakota | _____ Tennessee |
| _____ Texas | _____ Utah |
| _____ Vermont | _____ Virginia |
| _____ Washington | _____ West Virginia |
| _____ Wisconsin | _____ Wyoming |
| _____ x-International | |

Equal Employment Opportunity

“The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life. Persons of all racial ethnic groups, different ages, both sexes, various disabilities, diverse geographical areas, different theological positions consistent with the Reformed tradition, as well as different marital conditions (married, single, widowed, or divorced) shall be guaranteed full participation and access to representation in the decision making of the church.” (G-4.0403)

"(The Committee on Ministry) shall provide for the implementation of equal opportunity employment for ministers and candidates without regard to race, ethnic origin, sex, age, marital status, or disability. In the case of each call, it shall report to the presbytery the steps in this implementation taken by the calling-group." (G-11.0502g)

"...Care must be taken(by the Pastor Nominating Committee) to consider candidates without regard to race, ethnic origin, sex, marital status, age, or disabilities." (G-14.0502b)

FORMS OF GOVERNMENT PRESBYTERIAN CHURCH (U.S.A.) See Also: Form of Government (G-10.0102n) (G-11.0502d, G-13.0201b)

Every Presbytery Committee on Ministry is to inform each Pastor Nominating Committee of its constitutional obligations and how it might assure fairness in the calling process.

Has the presbytery's Committee on Ministry thus counseled with the Pastor Nominating Committee regarding Equal Employment Opportunity?

Yes
 No

Each Pastor Nominating Committee is expected to undertake its search for a minister in a manner consistent with the good news that in the Church "*...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus.*"

Has the Pastor Nominating Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form of Government in this regard?

Yes
 No

CIF (Part II) - Step 7 of 7

Pastor Nominating Committee/Search Committee Chairperson Detail:

Name Don Syn & Steve Hyon
Address 1880 Crenshaw Bl.
City Torrance State CA Zip Code 90501
Preferred Phone (310)344-7344
Alternate Phone (310)498-8000
FAX _____
E-mail Address for PNC Communications: dsyn@da.lacounty.gov or stevhyon1@yahoo.com

Endorsements

Pastor Nominating Committee
or Search Committee _____ Date _____
Signature

Clerk of Session _____ Date _____
Signature

Committee on Ministry _____ Date _____
Signature

Rev. 9/2006

When you enter your CIF online, the CLC system will generate an email to your Clerk of Session and Committee on Ministry moderator for approval of the CIF. Once the CIF is submitted, the Clerk of Session and COM moderator may log in to the system and approve the CIF without waiting for the email. If you prefer, you may obtain the signatures of the PNC moderator, Clerk of Session, and COM moderator and fax this sheet to our office at 502.569.5870. This generally speeds up the approval process. Be sure to include the name, city, state, and ID number of your church on the faxed information. If you have questions, please call toll free 888.728.7228 extension 8550.